

Rineen N.S.



School Policy on Supervision

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The Principal and staff of Rineen National School have formulated this policy on supervision.

This policy outlines the supervision practices in our school, especially in the areas of break times and school outings. Supervision duties are not compulsory and teachers have the option of opting out if they so desire.

- *Teachers are routinely involved in a variety of situations in the supervision of pupils as part of their contractual duty of care.*
- *Supervision of pupils in classes under their control is an integral part of a teacher's professional duties and contract of employment.*
- *The Deputy Principal is responsible for drawing up and updating the Supervision Rota, which is on display in the Staff Room.*
- *The Principal is responsible for making returns to the Department of Education in relation to the 37 hour contracts.*
- *The supervision policy applies to all staff and children during school hours, break times and on all school related activities.*

School Hours:

Rineen National School will begin classes each day at **8:50 a.m.** Classes will end each day at **1:30/2.30p.m.**

Collection/Dismissal:

Teachers are responsible for seeing their pupils off the premises each evening after the bell rings. It is the responsibility of parents/guardians to make arrangements for the collection of their children at 2.30 p.m. Parents must inform the school if pupils are being collected from school by someone other than a parent/guardian.

Breaktime Supervision:

- **11 o'clock break:**

Morning break begins at 11.00a.m. and lasts for ten minutes. Each member of staff take it in turns to supervise the yard for 10 minutes as per supervision rota.

- **Lunch Break:**

Lunch begins at 12.30p.m. and lasts for thirty minutes. Two members of staff take turns to supervise the yard for fifteen minutes each as per supervision rota.

****If parents indicate a worry about a particular child on the yard, all teachers rostered for the yard duty are informed of the concern so that the particular concerns can be addressed satisfactorily.****

Classroom Supervision:

The children are supervised at all times by the class teacher. If the teacher is absent from the room for a short period, the teacher in the nearest classroom supervises until he/she returns.

Wet Days:

On wet days, there is a rota for use of the school halla. One classroom at a time can use the halla while the other classes remain in their classroom. Staff on duty patrol the halla and classrooms.

Absences:

Teachers taking a course day/planned absence can swap supervision duties with a colleague. If a teacher is unexpectedly absent a volunteer colleague will assume his/her duties in a reciprocal arrangement.

School Tours:

Taking into account the age and interest of the children and the curriculum being covered, school tours will be arranged by the school at various times to present the children with opportunities to further their education in a different environment. Teachers will be extra vigilant when taking children out of the school. Special attention will be paid to:- Road Safety; Behaviour on Bus, Risks posed by particular venues (e.g., adventure playgrounds etc.). The minimum supervision ratio will be 15:1 (adult).

Football Matches/Cross Country Running/Athletics:

During the year children will be involved in football training and matches, cross country running and sports/athletics days. These are school activities and teachers will be extra vigilant when taking children out of the school. Special attention will be paid to:- Road Safety; Behaviour on Bus, Risks posed by particular venues and injuries requiring First Aid. A staff member supervises children while in the changing rooms.

Temporary Withdrawal:

On occasion, children will be withdrawn from the school for a short period of time. It is the responsibility of the parent to collect the child from the class and, to ensure the continuity of care, to return the child to the classroom afterwards. Parents are discouraged from leaving their children off at the school gate and letting them return to class alone.

This policy was discussed and ratified by the Board of Management and is effective as and from 6th March 2018. This policy will be reviewed every two years.

Signed: Ann O'Brien
Chairperson

Reviewed on: 06/03/18

Signed: Michael Rouine
Principal

Reviewed on : 06/03/18

Signed: Ann O'Brien

Chairperson

Reviewed on: 19/10/23

Signed: Nicola Sheehan

Principal

Reviewed on: 19/10/23

Signed: _____

Chairperson

Reviewed on: _____

Signed: _____

Principal

Reviewed on : _____

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Chairperson

Reviewed on: _____

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Chairperson

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Principal

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Chairperson

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Principal

Reviewed on : _____
